

blockParty

Information Package

**So you want to have a block party...
Just follow the easy steps outlined here.
Everything you need is included in this package!**

1. Talk with your neighbours and propose the idea of having a block party. Have all those interested in having a block party sign the Block Party Petition. You must have two-thirds (2/3) of those on the street agree to the party.
2. Read over the *Block Party Rules & Regulations* and complete the *Block Party Application Form* and *Block Party Petition Form* and return them to our office.
3. Start planning activities and entertainment for the block party.
4. **PARTY!**
5. Let us know how the party went! Provide us with feedback on what the City of Yorkton can do to make it an easier/better experience.

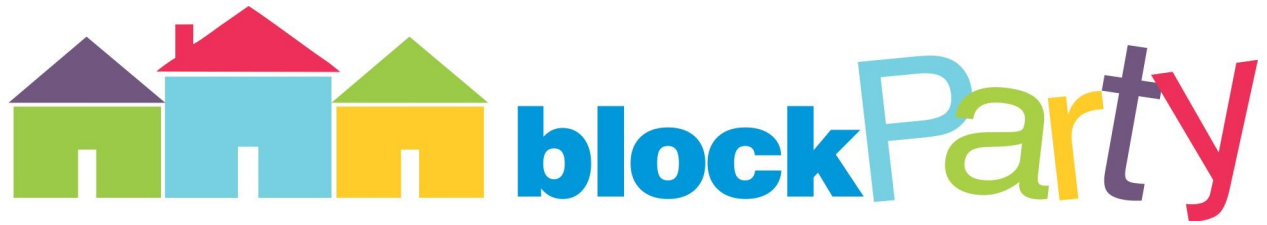
IMPORTANT THINGS TO REMEMBER

- Alcohol is not permitted anywhere on City roads, sidewalks or parks
- Quiet time in the City of Yorkton is 10:00 p.m.

Forms and applications can be submitted by mail, scanned and emailed to cdpr@yorkton.ca or dropped off at the CDPR office or at the SecurTek Information Kiosk, both located at the Gallagher Centre, or at the Gloria Hayden Community Centre. Please address to:

**Attn: Recreation Services Manager
Community Development, Parks & Recreation
City of Yorkton
Box 400
Yorkton, SK S3N 2W3**





blockParty

Rules and Regulations

1. The Applicant must apply to temporarily close the street a **minimum of two (2) weeks prior** to the requested date of the block party.
2. The permit requires the following information:
 - The day on which the block party will be held
 - The time the block party starts and ends, as well as set up and clean up times.
 - The area which will be blocked off during the block party
 - Contact information for the block party organizer (Applicant)
3. Two-thirds (2/3) of the households located in the blocked off area must be in support of the block party. *The Block Party Petition* must be signed by one member only, who is of legal age in each household that is in agreement.
4. A \$100.00 deposit is required for barricades, and will be refunded when the barricades are returned. Deposits can be cash or pre-authorized credit card. The deposit shall be forfeited for any barricade that is damaged or not returned. Please phone 306-786-1776 to arrange a time for pick up.
5. Block parties may only happen on streets which are not major arterial roadways.
<http://www.yorkton.ca/dept/econdev/aadt.asp>
7. Absolutely no alcohol is permitted on any portion of City roads, sidewalks or parks.
8. If there will be amplified music played, it must be turned off by 10:00 p.m. as regulated by the City of Yorkton Noise Bylaw No. 21/99.
9. Upon approval of the *Block Party Application*, the Applicant will be notified and an approved permit will be set to them via mail or email. If the application is declined, the Applicant will be notified with specific reasons and suggestions of amendments for re-application.
10. The most recent editions of the City of Yorkton Traffic Bylaw, the Saskatchewan Highway Traffic Act and the Saskatchewan Occupational Health and Safety Act shall be used to settle any disputes regarding the rules and regulations.



Block Party Organizer Contact Information

Name: _____

Address: _____ Postal Code: _____

Telephone: (home) _____ (cell) _____

Email: _____

Location

Date: _____ Street: _____

Cross Streets From: _____ To: _____

Set Up Time: _____ Start Time: _____

End Time: _____ Clean Up Time: _____

By signing below, the Organizer also agrees that they have fully read and understand the included Block Party Rules & Regulations.

Signature of Organizer

Date

For Office Use Only - Permit Approval

The Applicant is hereby permitted to hold a block party on the date and time, and at the location indicated in this application.

Signed by: _____
City of Yorkton

Permit Number: _____

Barricade Deposit

Barricade Deposit \$100.00

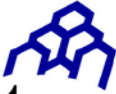
Received: _____
Date

Initial: _____
Applicant Staff

Returned: _____
Date

Initial: _____
Applicant Staff





TEMPORARY STREET AND LANE USE PERMIT

Date: _____

Permit #: _____
(Office Use only)

Contact Name: _____

Company: _____

Mailing Address: _____

Contact Number: _____

Address the street or lane is to be temporarily closed or obstructed:

Type of Closure (ex. Lane closure, full street closure, parking lane closure, block party, etc.):

Description of the work or reason the closure is required:

Construction / Other

Block Party (Free of charge)

Duration Permit is required (include Date and Time):

Start: _____

End: _____

Sketch/Map Required:

The permit holder agrees to indemnify the City from all claims which might be made against the City as a result of the use of the sidewalk for the described event.

The undersigned, agrees to keep the City of Yorkton harmless and free from all claims for damages or injuries to any person, animal or property in any way arising from the use of the sidewalk during the event.

The undersigned, agrees to pay for any repair costs resulting from any damages to the City street, curb or sidewalk that occur as a result of the event under this permit.

The applicant is responsible for providing barricades, pylons, etc. required to block or control traffic.

Signature of Applicant: _____ **Date:** _____

City Manager Designate Approval: _____ **Date:** _____

FOR INTERNAL USE ONLY

Permit Fees:

\$ 25.00 (Base Fee)

_____ x \$5.00 per day = \$_____ (Daily Fee)
No. of Days

_____ x \$25.00 per week = \$_____ (Daily Fee)
No. of Weeks

\$_____ **Total Permit Fee**

Circulated to RCMP, Fire Protective Services,
Ambulance and Public Works Dept.